



Tender Opportunity:
PROVISION OF CUSTOMS CLEARANCE & FREIGHT FORWARDING SERVICES FOR MPN AND DEEPWATER OPERATIONS
NipeX Number: MPN.0000231

1. INTRODUCTION

Mobil Producing Nigeria (MPN) Unlimited, Operators of NNPC LTD/MPN Joint Venture plans to engage the service of competent and qualified firms, for the Provision of Customs Clearance and Freight forwarding Services for her operation for an anticipated contract term of two (2) years plus one (1) year optional extension.

2. SCOPE OF WORK

The scope of work covers the logistics services associated with the movements of Company materials, equipment and supplies (ME&S) to and from any specified origin to any specified destination, by Company preferred mode of transportation. Contractor shall provide line item track and trace tool for international and local material visibility from point of material pick-up or receipt to delivery at final destination in Nigeria or other locations as specified by Company.

Contractor shall be proficient, experienced, and maintain their expertise within worldwide logistics and provide logistics services, export packing, and domestic and international freight forwarding services including export and import services on a worldwide basis from any specified point of origin to the specified site by Company. Such services shall be provided for all types of ME&S purchased by Company, from the point of custody transfer from Company vendor to the specified destination.

The anticipated services include, but are not limited to:

- Planning support and expediting of materials
- Receiving, line item check & weights, and posting GR in Company IPES SAP ERP system
- Dispatch of repairable and returns, including clearing when required
- Export Packing, preservation and inspection
- Classification of goods for export
- Validation of export/import licenses
- Transportation (inland/ocean/air)
- Documentation management
- Claims resolution
- End-to-end process optimization
- Cargo management and worldwide line item tracking system, and integration with Company digital supply chain solution
- Reporting & performance management
- Resources required from contractor (consultancy)
- Continuous improvement
- Mode of transport selection, to be approved by Company
- Import/Export/Transit Customs clearance(s) (air/ocean/truck/rail) as applicable to the scope
- Proficient processes & systems to execute and monitor status to support all applicable Customs Clearance regimes applicable to this scope
- Destination handling and delivery as applicable to the scope
- Coordination & support for other Company Vendors & Contractors involved in Company Supply Chain
- 3rd Party QAQC inspection where required by Company

Contractor, by engaging in this contract, is expected to cooperate with Vendors, Distributors, EPC and other Company Contractors, and Original Equipment Manufacturers (OEMs), in demonstrating a unified pursuit of quality in freight forwarding services. Contractor personnel shall be available 24 hours per day, 7 days per week, 52 weeks per year, including holidays, and on an emergency call-out basis, when requested. The contractor shall develop a Standard Operating Procedure (SOP) which shall be used as a guiding document for the step-by-step execution of the services. The SOP shall be presented to Company for review and approval.

As improvements to the process occur, SOPs and other relevant processes and instructions shall be updated. Company and Contractor shall agree the KPIs & reporting frequency, covering KPIs to measure and track performance along the end-to-end supply chain. The mutual goal is to achieve a standard of excellence in these services through a continuous improvement process, at the lowest cost.

3. MANDATORY REQUIREMENTS

- To be eligible for this tender exercise, interested Contractors are required to be prequalified in the Freight Forwarding /Logistics Management Services 3.08.10 category in NipeX Joint Qualification Scheme (NJQS) data base. Ensure this is done by the Advert close date. **All successfully prequalified suppliers in this category will receive Invitation to Technical Tender (ITT).**
- To determine if you are prequalified and view the product/service category you are listed for: Open <http://www.vendors.nipex-ng.com> and access NJQS with your log-in details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 8/10 Bayo Kuku Road, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.
- To initiate the JQS prequalification process, access www.nipex-ng.com to download an application form, make necessary payments and contact NipeX office for further action.
- To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

4. NIGERIAN CONTENT REQUIREMENTS

Company is committed to the development of the Nigerian Oil and Gas business in compliance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the Schedule to the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

NNPC LTD/MPN JV requires their Contractors to comply with the Act, its attached Schedule and any applicable regulation developed by the NCDMB.

Nigerian Content (NC) in the Nigerian oil and gas industry is defined as:

"The quantum of composite value added to or created in the Nigerian economy by a systematic development of capacity and capabilities through the deliberate utilization of Nigerian human, material resources and services in the Nigerian oil and gas industry."

"Nigerian company" is a company formed and registered in Nigeria in accordance with the provisions of Companies and Allied Matters Act with not less than 51% equity shares by Nigerians.

Bidders shall consider Nigerian content as an important element of their overall project development and management philosophy for project execution.

As part of their technical tender submissions, prequalified Tenderers shall:

- Tenderer shall provide evidence of company Ownership Structure form CO2 and CO7, registration on NOGIC JQS and NUPRC certificate.
- Tenderer shall demonstrate evidence of committed In-country infrastructure not limited to administrative office, packaging and unpacking area, bonded warehouse in proximity to the port of entry of freight into Nigeria) to support the scope of work.
- Tenderer shall demonstrate evidence of registration with: Courier Regulatory Department (CRD) for Courier Services of NIPOST.
- Tenderer shall demonstrate evidence of having a binding Memorandum of Agreement (MOA) with its technical partner capable of assisting the tenderer handle the work scope at international Locations.
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Tenderer shall comply with the latest approved version of NCDMB HCD guideline by committing (via a letter of undertaking) to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- Tenderers shall provide evidence of category 1, 2, or 3 Non-Moveable Asset Group – (DA) NCEC to demonstrate capacity and capability to execute the work scope.

Bidders' failure to comply with the NOGICD Act or demonstrate commitment to Nigerian Content development will result in Bidder's disqualification.

5. CLOSING DATE

Only Tenderers who are registered with the relevant NJQS service code 3.08.10 for Freight Forwarding/Logistics Management Services as at **16:00hrs on Monday, March 13, 2023**, being the advert close date, shall be invited to submit Technical Bids.

6. ADDITIONAL INFORMATION

- Interested Suppliers must be prequalified for this product/service category in NJQS.
- Full tendering procedure will be provided only to contractors that have been successfully prequalified in NJQS.
- This advertisement shall neither be construed as an Invitation to Tender (ITT) nor a commitment on the part of MPN to award a contract to any supplier and/or associated companies, sub-contractors or agents.
- This advertisement shall not entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from MPN and/or its partners by virtue of such companies having been prequalified in NJQS
- All costs incurred in registering and prequalifying for this and other product/service categories in NJQS shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NipeX system.
- MPN shall communicate only with the authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.

NCDMB CERTIFICATION: ES/NCDMB/MPN/ADV/UPD/140622/CUSTOMS CLEARING & FRIGHT FORWARDING SERVICES FOR MPN

Please visit the NipeX Portal at www.nipex-ng.com for this Advert and other information